NORTH EAST LEARNING TRUST

Person Specification for: Classroom Based Support Assistant (HLTA)

	Essential	Desirable
Qualifications/ Attainments	 Higher Level Teaching Assistant Certificate (status) OR Relevant qualification at NVQ Level 4 Good numeracy/literacy skills 	 Training in relevant learning strategies e.g. literacy Valid first aid certificate
Experience	 Able to demonstrate the necessary skills and experience of successfully supporting pupil learning Experience of delivering learning activities in the classroom Experience of working with children of a relevant age in a learning environment Able to use ICT effectively to support learning 	 Good understanding of child development and learning processes Working knowledge of relevant codes of practice/legislation
Personal Requirements	 Able to relate well to and communicate effectively with children and adults. Display a calm and positive approach Able to be sensitive to the needs of the children and their parents/carers Able to work within the school's policies and procedures, including safeguarding, behaviour and confidentiality. 	